



Parties in Halkin Street Garden

Parties may only be organised by residents who can access the garden directly from their own property. The following arrangements must be complied with and a signed copy of this form returned to Grosvenor Landscape Management, 15a Eccleston Place, London SW1W 9NF.

Children's Parties

Children's parties may be held as follows:

- The party must be hosted by and be held for a resident of a property directly abutting the garden.
- Grosvenor Landscape Management (020 7730 7788) must be notified at least 21 days in advance.
- They will take place in an agreed location within the Garden.
- Numbers must be limited to 10 children.
- Parties may not be hosted for a child over 8 years of age.
- Children must be accompanied by parents or a nanny – at least 1 adult for every 3 children.
- The garden must be cleared of all litter caused by the party
- Amplified music is not permitted..
- No parties are to be held on Sundays.
- A charge of £100 will apply.
- The party must finish no later than 8pm.

Other Parties

Parties may only be organised by authorised keyholders who must attend the event. The following arrangements must be complied with:

- The party must be hosted by and be held for a resident of a property directly abutting the garden.
- The Gardens Department must be notified in advance by the organiser of the date and duration of the proposed party.
- Once consent in principle has been granted, the organiser must notify residents in 10 Montrose Place, 39 Headfort Place and 2-4 Halkin Street of the date and duration of the party
- Parties must be finished by 8.00 pm..
- They will take place in an agreed location within the Garden.
- Numbers must not exceed 20.
- The garden must be cleared of all litter caused by the party.
- Amplified music is not permitted.
- No parties are to be held on Sundays.
- A charge of £150 will apply.

Generally

- The organiser will be held responsible for any costs that Grosvenor may incur through damage to the garden, additional cleaning, and attendance or labour costs.
- Grosvenor holds Public Liability insurance but it should be noted that this does not extend to provide any indemnity to the event organiser.
- No more than one party should be held in the garden in any 4 week period.

I/We agree to the terms set out above for the party to be held:

From _____ hrs To _____ hrs On _____ (date)

Name _____ Signature _____

Address _____

Tel. No _____ Email _____

Please return this form, with payment if applicable, to:

Grosvenor Landscape Management, 113 Ebury Street, London, SW1W 9QU

We would like to forward your details within Grosvenor to keep you informed of any exciting events that may be of interest. If you consent to us doing so please tick the box. Yes No

We do not pass your details to any third party to carry out marketing. You can unsubscribe at any time from receiving marketing from us by emailing glm@grosvenor.com